

# P&DARCS General Meeting Minutes



**Date:** 03 June 2026    **Time:** 7.30 pm    **Loc:** Zoom    **Meeting:** #06-2025/26

## Committee 25/26

<b>Officers</b>		
President	Keith Quigg	KQ
Vice President	David Law	DL
Secretary	David Gibbs	DG
Treasurer	Peter Harris	PH
Registrar	Simon Ventevogel	SV
<b>Member Positions</b>		
Facilities Manager	Norm Morrish	NM
Field Manager	Keith Quigg (Int)	KQ
IT Manager	Daniel Jenkins	DJ
SIG Coordinator	John Van De Waterbeemd	JV
CFI	Keith Quigg	KQ
Ordinary Member	Melissa Law	ML
Ordinary Member	Phillip Singh	PS
Ordinary Member	Chris Eeles	CE
<b>Other Positions</b>		
Editor	Liz Ventevogel	LV

**Meeting Chair:** KQ

Topic no.	Notes:
1	<p><b>Welcome from Committee</b></p> <ul style="list-style-type: none"> <li>Meeting opened: 7:30 pm</li> <li>Attendance: 28</li> <li>Apologies: Simon Ventevogel; Norm Morrish</li> </ul>
2	<p><b>Acceptance of Previous Club Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>Held on 1 April 2026</li> <li>Moved: Keith Quigg</li> <li>Seconded: Frank McPherson</li> </ul> <p><b>Secretarial Update</b></p> <ul style="list-style-type: none"> <li>Member correspondence: <ul style="list-style-type: none"> <li>- 20260402 – Working Bee Advice</li> </ul> </li> </ul>



	<ul style="list-style-type: none"> <li>- 20260407 – Advice on General Meeting Minutes</li> <li>- 20260417 – Prospective Member Advice</li> <li>- 20260503 – New Member Application – David Grbac</li> <li>- 20260501 – Notam 2026 – 02 (Registrar, 60<sup>th</sup>)</li> <li>- 20260513 – Annual Membership Upgrades</li> <li>- 20260512 – NOTAM 2026 - 03 (Come and Try)</li> <li>- 20260519 – Gold Wings Day Announcement</li> <li>- 20260530 – Budget and Annual Fee Proposal</li> <li>- 20260531 – Annual Budget Proposal</li> <li>- 20260601 – General Meeting Preview</li> </ul> <ul style="list-style-type: none"> <li>• Committee correspondence / discussions <ul style="list-style-type: none"> <li>○ Covered under portfolio reports where relevant</li> </ul> </li> </ul>
3	<p><b>Issue and Action Register</b></p> <ul style="list-style-type: none"> <li>• <b>Prior Meeting:</b> <ul style="list-style-type: none"> <li>- Recent and outstanding tasks and status summarised in Attachment 1</li> </ul> </li> <li>• <b>New this Meeting:</b> <ul style="list-style-type: none"> <li>- Noted through minutes and added in Attachment 1</li> </ul> </li> </ul>
4	<p><b>Committee Reports</b></p> <ul style="list-style-type: none"> <li>• <b>President Report</b> <ul style="list-style-type: none"> <li>- Ongoing updates per Emails, NOTAMs, and Newsletter advice to members</li> <li>- KQ confirmed that Simon Ventovogel had taken over as Registrar ahead of the impending renewal cycle; and that Chris Eeles had been appointed to the Committee as an Ordinary member to help with field related work.</li> <li>- Given the proposed motions on budget and fees to be proposed by the Treasurer, KQ reminded those present that only full members could vote. To facilitate this those who are not full members will be temporarily placed in the Zoom waiting room during the voting.</li> </ul> </li> <li>• <b>Treasurers Report</b> <ul style="list-style-type: none"> <li>- PH outlined the trading receipts and expenses for the year to date and noted we are tracking ahead of budget. There are some expenses coming up before year end for insurance and replenishing fuel reserves, but we should still finish the year with a surplus.</li> <li>- PH moved on to present the proposed budget for the year. This has been circulated to all Full Members prior to the meeting. He went on to highlight that the budget was based on: <ul style="list-style-type: none"> <li>○ A decrease in members to 140 (150 this year)</li> <li>○ A proposed increase in full member fees from \$285 to \$300</li> <li>○ Inclusion of \$2,000 as member subsidy for the 60<sup>th</sup> Luncheon.</li> <li>○ A slight increase in operating expenses overall, and maintenance</li> </ul> </li> </ul> </li> </ul>



of the projects budget at \$7,000. PH also noted there may be some larger maintenance expenses on the western side pit and runway areas that would be discussed with members at the time.

- An overall target surplus of around \$300
- Discussion of the budget followed with focus on:
  - The two insurance policies the club holds, one for machinery and a second for contents and public liability (in addition to insurance through the MAAA affiliation). It was noted these sounded low, but the committee is comfortable with them.
  - The revenues and costs associated with competitions and whether we should be making a profit rather than breakeven – particularly given the members are forgoing use of our field for zero financial gain. PH noted we aim for breakeven rather than use them as fundraising as part of supporting the Special Interest Groups we work with (and our members are aligned with). KQ went on to add that in practice we do better than breakeven, citing the \$2,000 received for IMAC Nationals and \$750 MAAA funding for this years Monty Tyrrell that the club retained. DJ reinforced that the SIG's we support include many of our members. And some of our competition costs are for in-house events like the Kit and Scratch day. Catering was also discussed as we have moved from the school that used to do it (and keep the profits), to our current in-house efforts (which are proving successful)
- DJ then moved the non-full members to the waiting room while the meeting voted on the two motions via online poll.
  - **Motion 1** - *That the budget presented be accepted by the club members which gives the committee the authority to cover the operating costs of the club.*
    - Proposed: Peter Harris
    - Seconded: Keith Quigg
    - Carried: Unanimously
  - **Motion 2** - *That the fees be set at \$300 for full Members and the fees for the other Membership Classifications be set in accordance with the percentages listed in the club Bylaws.*
    - Proposed: Peter Harris
    - Seconded: Chris Eeles
    - Carried: Greater than 95%
- KQ thanked PH for his excellent work on the budget which sets us up in very good stead moving forward.



- **Registrar Report** (SV absent)
  - The club has 149 members.
  - As we enter the annual renewal cycle, DJ thanked Trevor for his work as Registrar and welcomed SV to help take on this year's renewal cycle.
  - KQ noted the work by SV to produce a new membership card design – in collaboration with the 60<sup>th</sup> Anniversary Working Group)
  
- **Field Manager** (see **Attachment 3** for further details)
  - KQ noted mowing was a day-by-day proposition given the wet weather. The mowing team is on standby.
  
- **Facilities Manager** (NM Absent)
  - No updates
  
- **IT Manager**
  - DJ confirmed he had put new software on the webcams so iPhone and iPad users could see the cameras again.
  
- **Safety Officer**
  - KQ outlined that it was unlikely we would appoint a single Safety Officer to replace Alex Williams. Instead, we would move to a model where we are all Safety Officers – starting with the committee members if present and flowing down to all members.
  - Any issues or incidents needing attention can and should be raised directly with committee, with the easiest method being the Issue and Incident reporting tool on the club website.
  - The Goat was briefly discussed. It is not currently a safety issue, but we are looking for a new home for it. Please put up your hand if you need a new pet goat.
  - CE asked a question about the Monash and Swinburne teams using the field and whether any / all need signing in or other supervision. KQ noted the pilots and others directly involved in flying need to join the club (an active, ongoing process), and others needed to be aware of our rules obey the 30 metre zone rules. CE also noted it is great to see them at the field.
  - Paul Dealey (new member from Swinburne) reciprocated on what a great facility and team of people we have, contrasting it to their prior experience of flying in a remote paddock with no facilities.
  
- **SIG Coordinator**
  - JV referenced the SIG Calendar (Attachment 2) and noted the upcoming events:
    - Scratch and Build Rally (8 November)
    - Potential IMAC State Championships (14/15 November)
    - F3A Competition (5/6 December)
    - Christmas BBQ and Scale Day (19 December)



- Don Klein noted the 60<sup>th</sup> Working Group were thinking of a celebratory flying event around late February next year – timing and format to be confirmed.
- JV and KQ reinforced the value / importance of the SIG Coordinator role in managing the planning and operating procedures for these events.
- **CFI** (see **Attachment 4** for further detail and pictures)
  - As a prelude to this discussion, Hugh Gurney raised the critical issue of finding ways to attract new members to the club and mitigate the decline – including finding ways to attract trial through some form of lower fee with restricted flying times.
  - KQ reinforced the importance of this topic and some of the recent steps we had taken with the Come and Try day and Gold Wings training session recently held.
  - Both were held on May 24 and promoted on Facebook and through other channels to spread the invite beyond the club members. The advertising was closed 3 days before the event given the level of interest was getting outside of our capacity. The Come and Try section had 12 attendees under the stewardship of Chris Eeles and Greg Lepp (thanks guys), while Steve Malcman ran the Gold Wings sessions. The VMAA subsidised the event with \$250, which was used to purchase a club model for this and future training.
  - Based on this success we will certainly be repeating these events, along with working with Special Interest Groups and deepening our Monash / Swinburne-like activities to get people to our field and get them addicted to our hobby.
  - KQ also thanked all those involved on the flight instruction side, and those running the canteen.
- **Newsletter Editor**
  - All contribution to LV as our Editor please
- **Calendar Updates**
  - As per the SIG Update above and Attachment 2

**General Business:**

5

- **CASA Area Approval**
  - KQ and DG picked this up in early May and secured our Area Approval coverage out to May 6, 2027 – a great outcome that keeps us flying.
  - On the back of this we will be making a couple of minor changes to our Operating Rules to bring them in line with current CASA requirements. This includes flying above 400 FT but below 1,000 FT AGL with the use of a spotter recommended but not mandatory.
  - JV thanked all involved in making this happen.



- **Monty Tyrrell**
  - An excellent event – well covered in our Newsletter. The gourmet toasties and espresso coffee well and truly raised the bar. Thanks to all involved.
  
- **Moorabbin Airport – Safety Committee Discussions**
  - Over the past 3 months KQ has been in discussion with CAE (the largest flight training school at Moorabbin) and, through them, the Moorabbin Airport Safety Committee about P&DARCS and how it operates – the most recent being a meeting of the Safety Committee early this week.
  - The discussions have led to a better understanding of the P&DARCS operations and a few specific initiatives:
    - The training operators at Moorabbin will restructure their activities to recognise our Club as an area to avoid.
    - Include our existence in the briefing of all flying instructors – not an easy task given the high turnover.
    - We will keep our beacon turned off for the time being – on balance, and despite prior Committee’s efforts to make the beacon an integral part of warning full size pilots, it seems to attract more than it repels!
  
- **60<sup>th</sup> Anniversary**
  - Don Klein, as Working Group Chair, outlined the great progress of the Group in paving the way to a very, very nice afternoon of gourmet food and entertainment. The Club 60<sup>th</sup> Anniversary logo and promotional material are ready to go, and invites should go out later this month.
  - The main social event is scheduled for:
    - 3-course Luncheon on Sunday, August 31
    - In the Heatherton Room at The Dandenong Club
    - Full Ticket price of \$60, less a \$20 Subsidy for all current Club members
  - The flying event will be held when the weather is more favourable, around late February next year.
  
- **Closing Comments**
  - DJ reminded all that the annual renewal cycle will get into full swing after the next Committee Meeting on June 17<sup>th</sup>.
  - KQ wished the best of luck to the P&DARCS team members travelling to the World Championships in the UK (David Law, Mel Law, Greg Lepp, Alex Butler from P&DARCS) and noted how proud we are to have them as part of our Club.
  - KQ thanked the members for attending.



6	<b>Next Meetings</b> <ul style="list-style-type: none"> <li>• <b>Next Committee Meeting:</b> 17 Jun 2026</li> <li>• <b>Next General Meeting:</b> 5 Aug 2026 (before AGM)</li> </ul>
7	<b>Meeting close:</b> 8.40pm

## Attachment 1 – Action Summary

Note:

- Beginning of Subject typically refers to the meeting when it was raised (e.g., GM-202602 was the February 2026 General Meeting). Some items, however, may appear outside Meeting months if they were started before the meeting.

ID	Tag	Period	Subject	Who	Status
195	GL	202604	ASAA display for Monty Tyrell	ML	Completed
194	GL	202604	F3A Display at Monty Tyrell	DG	Completed
193	GL	202604	Taxiways from pits to start-up boxes	KQ	Completed
192	GL	202604	Working Bee - 11th April	PH	Completed

## Attachment 2 – SIG Events

ID	Event Name	Group Name	Request Status	Event Date	Duration
49	ASA & P&DARCS XMAS BREAK UP AND GENERAL FLYING	ASA - Scale	Approved - Awaiting Event	19/12/2026	1
46	f3A Precision Aerobatics	VPA - F3A	Approved - Awaiting Event	5/12/2026	2
56	IMAC Vic State Champs	ASAA	New	14/11/2026	2
44	ASAA 2026 Nationals	ASAA - IMAC	Cancelled	13/11/2026	3
48	P&DARCS Scratch / Kit Built Rally	P&DARCS	Approved - Awaiting Event	8/11/2026	1
54	Come & Try Day	P&DARCS	Archived	24/05/2026	1
55	Gold Wings Training	P&DARCS	Archived	24/05/2026	1
47	ASA SCALE COMP	ASA - Scale	Archived	17/05/2026	1
36	Monty Tyrrell 2026	ASA - Scale	Archived	17/04/2026	3
53	Working Bee	P&DARCS	Archived	11/04/2026	1



## Attachment 3 – Field Manager Report



# P&DARCS

Pakenham and District Aircraft Radio Control Society

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### Field Manager Report

Over the past several weeks, the field has experienced significant rainfall, resulting in saturated ground conditions across much of the site. As a consequence, mowing and general grounds maintenance operations have been delayed in an effort to avoid damage to both the runway surfaces and our mowing equipment.

While the extended wet conditions have presented some challenges, the field has generally remained in good condition and remains open. Mowing operations will resume as soon as ground conditions permit, with priority being given to the runways, pits area and key access routes.

Members are reminded to exercise caution when driving around the field and car parking areas during wet weather, as some sections will remain soft and susceptible to bogging.

The club was recently advised that our application for funding under the MAAA Club Assistance Scheme to support upgrades to the field driveways and car parking areas was denied. While this outcome is disappointing, the need for improvements to these areas remains a priority for the club. The Committee will continue to investigate alternative funding opportunities and pursue future national and state grant assistance programs that may be available.

I would like to thank members for their patience and understanding during this period of wet weather and delayed maintenance activities.

### Submitted by:

Keith Quigg | P&DARCS Field Manager



## Attachment 4 – CFI Report



# P&DARCS

Pakenham and District Aircraft Radio Control Society

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### Chief Flying Instructor Report

The recent P&DARCS Come & Try Day, held in conjunction with the Gold Wings Tutorial Day, was a highly successful event and generated significant interest from both prospective and existing members.

A number of visitors attended the field throughout the day and were provided with introductory flying experiences under the supervision of qualified instructors. Feedback from participants was extremely positive, with several attendees expressing interest in pursuing membership and further flight training.

The VMAA have supported this event and provided a grant of \$250 for the day for which we are grateful.

The Gold Wings Tutorial, coordinated by Stevie Malcman, was also well supported by members seeking to improve their flying skills and progress their proficiency endorsements. The practical and theory-based sessions provided valuable guidance to pilots working towards Bronze, Silver and Gold Wings standards.

Daniel established an online registration system which allowed us to keep track of interest for the day, and we now have a waitlist of other members of the public wishing to come along to the next event. We will be planning for a similar day at the club in the near future.

I would like to thank Stevie Malcman, Chris Eeles, Greg Lepp and all instructors and volunteers who contributed their time and expertise to make the day a success. Further thanks to Phil, Kaitlyn and Peter who ensured the kitchen was well run for the day.

Events such as these play an important role in promoting aeromodelling, supporting member development, and showcasing the excellent facilities and welcoming culture of P&DARCS.

### Submitted by:

**Keith Quigg | P&DARCS CFI**



Attachment 4 (Cont.)



Attachment 4 (Cont)

