

P&DARCS

AGM



Date: 08 Aug, 2024 **Time:** 7.30 pm **Location:** Zoom Meeting No. 08/24

Committee 23/24

Keith Quigg KQ – (Pres) David Law DL - (Vice Pres)
Peter Harris PH – (Treasurer) Melissa Law ML - (Safety Officer)
Craig Fitzsimons CF - (Field Manager) Norm Morrish NM - (Facilities Manager)
Daniel Jenkins DJ - (Webmaster) Phillip Singh PS - (Secretary)
Trevor Garey TG - (Registrar)
John Van De Waterbeemd JV - (Ordinary Member)

Meeting to be Chaired by: Keith Quigg

Chair for elections by: Andrew Smallridge

Minutes :

Topic no.	Notes:
1	Welcome from Committee - thanks to DJ for arranging / organising Apologies - Nil Attendance: 46
2	Minutes of '23 AGM <ul style="list-style-type: none">Held on 09 Aug 2023<ul style="list-style-type: none">Moved: Hugh GurneySeconded: Paul Van TongrenSufficient show of hands



Reports

- President Report
 - as per 'notaps' issued monthly

- Treasurers Report
 - *Motion:*
"That the audited Financial Report as presented by the Treasurer Peter Harris Be Accepted" by PH
 - Seconded: Chris Eels

 - Thanks to JV for auditing
 - PH discussed report (as shown on screen, and supplied to members)
 - Competition funds are up
 - Surplus is high due to insurance return
 - All else within budget parameters
 - PH discussed the audit with JV – and 'Form 1' certification
 - And JCV audit acceptance letter by JV

- Voting for approval of report –
 - Results : passed

- Registrar Report
 - Currently 139 members
 - 15 unpaid
 - 12 have resigned (age, relocation, or other)
 - Down 29 from last year

- Field Manager
 - All good, thanks to the team, aside from minor concerns
 - thanks to the team

- Facilities Manager
 - The year has been a fight with Melbourne Water
 - And the issues from development and flooding
 - As the upstream basins connect to the creek, further problems for flooding are a major concern
 - Still no information / response from the planning hearing panel

 - Old posts for firewood is available for cold days

- Webmaster
 - DJ although unable to attend the field, is still doing many things 'behind the scenes' to the benefit of the club and committee



- Newsletter editor (LV)
 - Great response from the questionnaire
 - All going well
 - *Thanks Liz, we appreciate your work*

- Secretary report
 - Interesting year.
 - All correspondence is usually handled by club and committee meetings

(any Report Documentation in Appendices)

Elections

To be Chaired by Andrew Smallridge

Nominations – see table

Elections

- *President - No nominations from floor*
- *Well done Keith Quigg*

- *Vice President - No nominations from floor*
- *Well done David Law (Absent, international duties)*

- *Secretary - No nominations from floor*
- *Well done Phillip Singh*

- *Treasurer - No nominations from floor*
- *Well done Peter Harris*

- *Registrar - No nominations from floor*
- *Well done Trev Garey*

- *Field Manager - No nominations from floor*
- *Well done Craig Fitzsimmons*

- *Facility Manager - No nominations from floor*
- *Well done Norm Morrish*

- *Safety Officer - No nominations from floor*
- *Well done Mellissa Law (Absent, international duties)*

- *IT manager - No nominations from floor*
- *Well done Daniel Jenkins*

- *Ordinary Members - No nominations from floor*
- *Well done John Van De Waterbeem and David Gibbs*

3



Welcome of new (or old) committee!

- Andrew S. chaired the elections.
- New committee member David Gibbs

Committee 24/25

Keith Quigg	KQ – (Pres)	David Law	DL - (Vice Pres)
Peter Harris	PH – (Treasurer)	Melissa Law	ML - (Safety Officer)
Craig Fitzsimons	CF - (Field Manager)	Norm Morrish	NM - (Facilities Manager)
Daniel Jenkins	DJ - (Webmaster)	Phillip Singh	PS - (Secretary)
Trevor Garey	TG - (Registrar)		
John Van De Waterbeemd	JV - (Ordinary Member)		
David Gibbs	DG - (Ordinary Member)		

General Business:

- **Motion/s**

- That any two jointly of the President (Keith Quigg), Secretary (Phillip Singh, Treasurer (Peter Harris) and Administrator of the PayPal account (Daniel Jenkins) of P&DARCS are authorised to operate the Accounts of the Club.
 - o Moved: TG
 - o Seconded: PH
 - o Result: passed
- Until the completion of the documentation for the change of authority as required by the bank, the Authorised officers of P&DARCS for the Year 2022/2023 are granted authority to continue to operate the accounts of the society.
 - o Moved by Committee
(Due to the size of our organisation we are not required to appoint an auditor, but the committee elect to do so)
- that John Van De Waterbeemd be appointed as Auditor for the upcoming financial year.
 - o Not required to be Moved or seconded:
- We don't have to do this, but we chose to as a committee
 - o Result: passed

4

5

Close 8:25pm



Appendix:

Position	Name	Nominated by	Seconded By
President	Keith Quigg	Don Klein	Daniel Jenkins
Vice President	David Law	Keith Quigg	Phillip Singh
Secretary	Phillip Singh	Keith Quigg	David Law
Treasurer	Peter Harris	Don Klein	John van de Waterbeemd
Registrar	Trevor Garey	Keith Quigg	Daniel Jenkins
Field Manager	Craig Fitzsimons	Micheal Smith	Brian Evans
Facilities Manager	Norm Morrish	Barry Law	Chris Caulcutt
Safety Officer	Melissa Law	Phillip Singh	Keith Quigg
IT Manager	Daniel Jenkins	Don Klein	Norm Morrish
Ordinary Member	John van de Waterbeemd	Melissa Law	David Law
	David Gibb	Keith Quigg	Phillip Singh



Schedule 1
Regulations 18, 19 and 20

Form 1

Associations Incorporation Reform Act 2012

Sections 94(2)(b), 97(2)(b) and 100(2)(b)

Annual statements give true and fair view of financial position of incorporated association

We, JOHN VAN DE WATERBOEM and Peter Horn, being members of the Committee of the P&DARCS, certify that –

The statements attached to this certificate give a true and fair view of the financial position of the CLUB (P&DARCS) during and at the end of the financial year of the association ending on 30 JUNE 2024.

Signed: [Signature]

Dated: 04/08/2024

Signed: [Signature]

Dated: 04/08/2024,

