



# NEWSLETTER BULLETIN

October 2023

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**Committee Members:** Neil Addicott,  
John van de Waterbeemd

## PLEASE NOTE

**Club Meeting moved to 11 October to allow time to complete CASA Area Approval documentation**

### From the Committee

#### Burley Field CASA "Area Approval" update

As most of you are aware, in order to fly aircraft at our Burley Field site, the club is required to obtain from the Civil Aviation Safety Authority (CASA) approval to fly aircraft. Our current "Area Approval" lapses on 11 January 2024.

The committee have been preparing the relevant documentation to be submitted to CASA. This documentation is required to prove to CASA that P&DARCS has in place regulations and operating procedures that clearly explain to all members what can and cannot be done at the club in relation to flying and operating aircraft.

In addition to this, the submitted documentation must prove to CASA that the club always operates in a safe manner and in accordance with the current CASA requirements. The documentation has been updated to ensure both the MAAA requirements and CASA requirements have been addressed. Documents to be submitted are:

- Area Approval/Permission Application;
- P&DARCS Operational Procedures; and
- P&DARCS Risk Assessment.

The P&DARCS Operational Procedures (Club Rules) have been rewritten to ensure MAAA and CASA requirements are met. The club rules will be available on the club website. The new club rules have been reviewed by the committee and a number of non-committee members.

As is usual practice, the club will be asked to vote on the acceptance of these updated Operating Procedures.

### Timetable

#### Wednesday 11 October Club Meeting

Club review and potential approval of updated Operating Procedures.

#### Submission to CASA mid-October

Note: Approval can take up to three months. In order to ensure no gap in area approval, P&DARCS must lodge documents by mid-October 2023.

## Notice of Annual General Meeting Darcfields Co-operative Limited



## Useful links

### Club home page and calendar

[P&DARCS Homepage](#)

[P&DARCS Calendar](#)

### Club Rules and safety documents

[P&DARCS Cub Rules and Safety](#)

The Annual General Meeting of the Darcfields Co-operative limited will be held at Burley Field or on **Saturday 4<sup>th</sup> November 2013 commencing at 1pm.**

Ordinary business of the meeting will be:

1. To confirm the minutes of the last AGM.
2. To receive from the Board, Auditor or any officer of the Society reports upon the transactions of the Co-operative during the financial year including balance sheet, trading account, profit and loss account, Statement of cash flows, and the state of affairs at the end of the financial year.
3. To elect and confirm the remuneration (if any) of the Directors. Mr P Harris and Mr F McPherson continue as directors. Mr D Walsh and Mr A Smallridge and Mr I Chiselett offer themselves for re-election.

Nominations for election as Director to fill these vacancies are to be submitted to the Secretary in writing on the form available at [www.pdarcs.com.au/nomination](http://www.pdarcs.com.au/nomination) Forms to be submitted at least 21 days prior to the meeting. (Rule 41 (3)) No nominations will be accepted from the floor at the meeting.

4. To appoint an Auditor for the 2023-2024 financial year.
5. To transact any special business of which notice has been given to members in accordance with the rules.

The rules provide that any member having a resolution to submit to a general meeting "shall give written notice thereof to the Society not less than twenty-one days prior to the date of the meeting". Any such notice must be sent to:

The Secretary  
Darcfields Co-operative Limited  
Po Box 221  
Elwood 3184



### From the Registrar

Under our club rules, new and returning members of P&DARCS must first be presented to our entire membership. Full members have a right to object to new or returning membership applications. Any objections must be made by a full member and in writing to the P&DARCS Secretary.

The following are listed as new members:

- Rajiv Mukerji – Probationary member.

### Club Member Statistics to Date

	Paid 23-24	Unpaid	Last Year
Associate	14	4	18
Full	107	3	109
Honorary	0	0	0
Junior	5	0	5
Life	3	0	3
Non-flying Full	3	0	0
Non-flying Pensioner	1	0	1
Pensioner	13	0	14
Probationary	9	3	13
Prospective	1	0	1
Student	3	0	3
Spouse	1	0	1
<b>TOTAL</b>	<b>160</b>	<b>10</b>	<b>168</b>